



In order to keep Lookaway a healthy environment for our Members, guests and staff, when visiting Lookaway for golf, dining or special event attendees will be required to answer the following questions. For safety purposes, guests who answer yes to any of the following questions will be asked to leave the Club.

Question 1- During the past 14 days have you:

- tested positive for COVID-19?
- had an unexplained fever of >100 degrees?
- lost your sense of taste or smell?

Question 2- During the past several days have you experienced:

- an unusual headache?
- shaking/chills?
- severe muscle pain?

Question 3- During the past 14 days have you been in the company of someone who has since developed the symptoms referenced in question numbers 1 and 2, above?

Question 4- During the past 14 days have you been in the company of someone you know tested positive for COVID-19 since the time you interacted with him or her?

Question 5- Have you traveled to the following states in the past 14 days?

Alabama, Arizona, Arkansas, California, Delaware, Florida, Georgia, Idaho, Iowa, Kansas, Louisiana, Mississippi, Nevada, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Utah

If so when? And have you quarantined for the required 14 days upon return?

Lookaway Golf Club's COVID-19 Guidelines

(Issued 5/29/2020, Revised 7/2/2020)

Code of Safe Practices (Members and Staff):

- a. Members and staff will be asked 4 questions upon arrival related to COVID-19 symptoms and possible exposure. Anyone answering affirmatively to any of the questions will be required to leave the facility until further notice.
- b. If members or staff do not feel well – PLEASE STAY HOME, DO NOT COME TO THE CLUB. If

you have been exposed to anyone who is sick with COVID-19, please stay home. You may be asked to provide COVID-19 test result showing a negative result (not infected with COVID-19) before being allowed to return to the club. This is critical to preventing spread of the virus.

- c. Please avoid carpooling with other members or staff unless they are individuals living within your household.
- d. Please practice social distancing by observing a minimum six-foot distance between others for prolonged periods. Please avoid physical contact with others, including handshakes.
- e. Please wear an approved mask in all club buildings. You are also required to wear a mask outdoors if you are unable to consistently maintain a distance of six feet or more from other people who aren't members of your household.
- f. **Do not cough or sneeze into your hand**; rather, please direct coughs and sneezes into a cloth or tissue or, if not available, the crook of your arm at your elbow per established CDC guidelines.

Code of Safe Practices (Staff):

- a. Staff temperatures will be taken upon arrival. Staff with temperatures registering >100 degrees will be sent home until further notice.
- b. Approved masks are required PPE that must be worn by staff at all times. In addition to masks, all staff engaged in cleaning, sanitizing and preparing/serving food must wear gloves when working.
- c. Wash hands frequently for **at least 20 seconds** with soap and water and utilize hand sanitizers regularly. Avoid touching your face with un-sanitized hands and avoid touching shared surfaces with bare hands.
- d. Routinely clean and sanitize all touched surfaces in your work area with the CDC approved cleaning/disinfecting chemicals provided to you.
- e. Contact between staff and our members will include mandatory staff rotation during all shifts. Your supervisor will provide further instructions on this point.
- f. Do not share phones, tools, pens, workstations, or any other items with other staff members. If you are required to touch an item that may be used by another member of our staff, please clean it after using it.
- g. Clean your personal equipment and shared equipment used by other employees prior to use.
- h. Disposable paper towels and similar waste must be deposited in non-touch waste bins provided.
- i. Staff are encouraged to change work clothes and shoes prior to arriving at home.